

Established in 2006, SEDA Construction Incubator (SCI) now National Construction Incubator (NCI) is a public benefit organisation mandated to develop and mentor emerging construction companies in South Africa. The core business of NCI is to develop emerging contractors through the infusion of both technical and business administration skills that are aligned with the introduction of technology in order to enhance the efficiency and efficient management of their businesses.

The following vacancy has become available and suitably qualified individual are encouraged to apply.

Area Manager – Eastern Cape

Requirement: Grade 12 + 3 years Diploma/ Degree on Business Management and or Built Environment profession.

- Tertiary qualification in Construction Management with SACPCMP.
- Seven years' experience in Construction and working with SMME/business development / infrastructure delivery. Advance knowledge in MS Word, MS outlook,
- MS PowerPoint and other Construction related software i.e., MS project, QS – Plus. 1. Experience in business development, preferably in the Construction sector.
- Excellent verbal and written communication in English.
- Understanding of Contractor Development and SMME Development.
- Have experience in Infrastructure Delivery.
- Knowledge of mentorship and/or coaching. Excellent writing skills

Key performance areas:

- Identification and development of cost-effective mentorship/contractor development programme for clients. Assist contractors in developing effective workflow programmes.
- Implementation of the mentorship programme in incubated companies. Identify and implement suitable development programmes for all NCI Construction Incubator clients.
- Source, identify and implement suitable training programmes for the National Construction Incubator clients.
- Provide guidance and support to both staff and clients on a daily basis.
- Provide sound mentorship support to the Technical Mentors and Business Development Officers.
- Source and co-ordinate training programmes for clients in collaboration with the Head of Contractor Development and Training.
- Undertake regular skills analysis of NCI Construction Incubator contractors. Forge strategic partnerships to enhance delivery of business and technical mentorship for NCI clients.
- Ensure compliance with NCI clients in areas of management.
- Effective risk management in daily administration of National Construction Incubator clients.
- Facilitate sourcing of funding for National Construction Incubator clients and identify tender opportunities for the National Construction Incubator clients

Competencies required:

- Good verbal and written communication skills, decision making skills, relationship building, teamwork, problem solving, people management, planning, organising and control skills.

Only apply if you comply with the Qualifications, Skills and experience requirements outlined in the Advert.

Driver's License and own car an added advantage.

Location: East London - ELIDZ

CLOSING DATE: 14 September 2021

Contact details: Please send all applications and queries to: pa@seci.org.za.

031 368 1207/ 072 194 8924